



JUNIOR LEAGUE OF
BOCA RATON

2016 SUMMER NON-PROFIT LEADERSHIP SERIES

Vegso Community Resource Center (VCRC)
261 NW 13th Street * Boca Raton, FL 33432
(561) 620-2553
www.jlbr.org

INTRODUCTION TO FINDING GRANTS

Presented by Liz Locke

June 7, 2016

9:00 a.m. – 10:00 a.m.

No Registration Fee

July 5, 2016

9:00 a.m. – 10:00 a.m.

No Registration Fee

August 2, 2016

9:00 a.m. – 10:00 a.m.

No Registration Fee

Learn how to effectively utilize the VCRC library resources, including the Foundation Center's database - *Foundation Directory Online*. Research potential funders for your organization by developing targeted lists of foundations that will match your organization's funding needs.

PROPOSAL WRITING

Presented by Liz Locke

June 23, 2016

2:00 p.m. – 4:00 p.m.

No Registration Fee

Are you new to Proposal Writing? Or could you benefit from a quick refresher? This Workshop will provide you with an overview of how to write a standard project proposal to a foundation. It will include the basic elements of a proposal, how to prepare the budget, tips for writing and submitting a proposal, and how to follow up with the funder, regardless of the funding decision.

ETHICAL LEADERSHIP IN THE NON-PROFIT WORLD

Presented by Michelle Balaun

June 28, 2016

9:00 a.m. – 11:00 a.m.

No Registration Fee

Does your organization have a Code of Ethics? If only one donor loses confidence in a charitable Non-Profit because the Non-Profit behaves unethically, that's one too many. This Workshop will help you to identify Best Practices that demonstrate Accountability and Transparency, Laws affecting Ethical Conduct and Resources on Standards of Excellence.

LISTEN TO THE PAST: HOW TO CREATE AN ORAL HISTORY

Presented by Judith Kolva

July 26, 2016

9:00 a.m. – 11:00 a.m.

No Registration Fee

Oral histories go beyond the cold facts recorded in history books. Through face-to-face interactions, they preserve the stories of individuals who helped create the fabric of history and whose lives, in turn, were shaped by the people, initiatives and efforts of your organization. Leave this workshop with an understanding of Oral History Tradition and a Step-by-Step Plan to create rich oral histories about your organization.

The Junior League of Boca Raton, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women and improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

THE ABC'S FOR A WINNING EDGE

Presented by Linda Yates

July 28, 2016

2:00 p.m. – 4:00 p.m.

No Registration Fee

If you recognize the importance of always putting your best foot forward, this Workshop is for you. Discover an effective way to develop a Winning Edge by building your individual brand as a representative of your organization. Emerge with a more confident and powerful image just by making slight adjustments to your Appearance, Behavior and Communication skills.

BOARD ENGAGEMENT

Presented by Gerald Czarnecki

August 23, 2016

9:00 a.m. – 11:00 a.m.

No Registration Fee

Bringing on a terrific board member is only the first step. Taking time to ensure that each board member becomes personally invested and engaged in the mission of the organization is time well spent. In this Workshop, unveil practical ways to develop truly engaged, board members and determine how they could become your Non-Profit's best ambassadors, advocates, strategists, and all-around supporters.

INTRODUCTION TO FUNDRAISING PLANNING

Presented by Liz Locke

August 25, 2016

2:00 p.m. – 4:00 p.m.

No Registration Fee

Does your organization need help directing its fundraising efforts? Planning focuses your organization by setting fundraising priorities and helps to give staff and board members a roadmap to success. This introductory workshop explains basic steps for developing a fundraising plan, including tips on making your case for support, diversifying your organization's fundraising base, and creating a plan of action.

Due to limited event seating, Online Workshop Pre-Registration is required 3 days in advance.

*Event registration is open at <https://www.jlbr.org/nonprofit-assistance/> - scroll down to NONPROFIT WORKSHOP SERIES and click the **Register Here** link in red.*

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E-mail us at library@jlbr.org